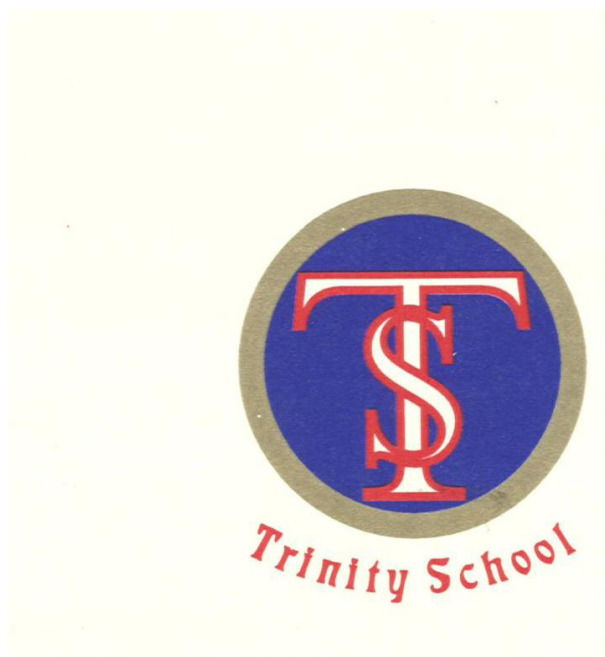


# TRINITY SCHOOL



## Provider Access Policy

June 2019

A Procedural Guide

Date of Document: 19 June 2019  
First Revision: To be reviewed bi annually  
Second Revision:  
Third Revision:

Signed ..... Chair/Vice Chair of Governors

Date .....

## **Trinity School Provider Access Policy**

This policy is intended to ensure that the Governors' Vision and Aims are delivered, as set out below:

### **Trinity School Vision**

- Leading Excellence in SEND Provision
- Ensuring Outstanding Person-Centred Achievement
- Including Everyone in Meaningful and Safeguarded Life

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer, this complies with the school's legal obligations under Section 42B of the Education Act 1997.

### **Student entitlement**

Students in years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for a full range of academic and technical courses.

### **Management of provider access requests**

#### **Procedure**

A number wishing to request access should contact Mr Denny Brackenbury Assistant Head teacher for the Further Education Centre and Transitions Co-ordinator, on 0203 435 5955 or via email:

[dbrackenbury.301@bdcs.org.uk](mailto:dbrackenbury.301@bdcs.org.uk)

The school policy on safeguarding sets out the school's approach to allowing providers into school as visitors to talk to our students.

### **Opportunities for access**

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

	Autumn Term	Spring Term	Summer Term
Year 8	Assembly and tutor group opportunities Annual Review Open Evening	Assembly and tutor group opportunities Annual Review	Assembly and tutor group opportunities Annual Review Open Evening
Year 9	Assembly and tutor group opportunities Annual Review Open Evening Careers interview with Borough advisor	Assembly and tutor group opportunities Annual Review	Assembly and tutor group opportunities Annual Review Open evening
Year10	Assembly and tutor group opportunities Annual Review Open Evening	Assembly and tutor group opportunities Annual Review	Assembly and tutor group opportunities Annual Review Open Evening

	Careers interview with Borough advisor Work experience		
Year11	Annual Review – life after Year11 discussion with parents/carers Open evening Careers Interview with Borough advisor	Annual Review – life after Year11 discussion with parents/carers	Annual Review – life after Year11 discussion with parents/carers Further Education Centre – taster days Open Evening
Year 12	Group discussions: Future education, life after year 14, training and employment opportunities Open evening Annual review Thematic workshops	Group discussions: Future education, life after year 14, training and employment opportunities Annual review Thematic workshops	Group discussions: Future education, life after year 14, training and employment opportunities Thematic workshops Open evening Annual review
Year13	Group discussions: Future education, life after year 14, training and employment opportunities Open evening – providers invited to attend to discuss future options with parents/carers Annual review Thematic workshops	Group discussions: Future education, life after year 14, training and employment opportunities Annual review Thematic workshops	Group discussions: Future education, life after year 14, training and employment opportunities Open evening Annual review Thematic workshops

#### **Premises and facilities**

The school will provide locations i.e. classrooms, offices or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will make available specialist equipment to support provider presentations. This will be discussed and agreed in advance of the visit with Mr Brackenbury or member of the Senior Leadership Team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with Mr Brackenbury. This will be available for students, staff and parents/carers to peruse in the school's Further Education Centre.